

WARRNAMBOOL | PORTLAND | HAMILTON | COLAC

Colac course guide

2019

ASK US ABOUT
**FREE
TAFE**
COURSES
IN 2019

how to apply

COURSES AT SWTAFE

Attend an information session to chat to our teachers and find out more about the course. You can find an upcoming information session near you at swtafe.edu.au/infosessions.

Apply at a SWTAFE campus or via our website at swtafe.edu.au.

SWTAFE staff will contact you to organise your interview and pre-training review.

Complete the enrolment form provided to you.

Provide your identification and concession card required to enrol.

Pay your fees (either upfront or on a payment plan).

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APPRENTICESHIPS + TRAINEESHIPS AT SWTAFE

Find a job as an apprentice or trainee through an Apprenticeship Centre or Group Training Company.

Register with an Australian Apprenticeship Support Network (AASN) and nominate SWTAFE as your training provider (your employer will usually do this for you).

Receive your AASN registration number, which is called a 'Delta Number'.

SWTAFE staff will contact you to organise your pre-training review (once your AASN registration is complete and you have received your 'Delta Number').

Complete the enrolment form provided to you and provide your identification.

Pay your fees (either upfront or payment on a payment plan). These payments can be made by you or your employer.

ENTRY AND SELECTION REQUIREMENTS

Each course has its own specific entrance and selection criteria, so it's important you review these requirements before applying.

Most courses will identify a minimum literacy or numeracy level as an entrance requirement.

Some courses may specify additional application requirements.

These include but are not limited to:

- Compulsory information session
- Interview
- Folio
- Course specific test/assessment
- Prerequisite units or courses
- Police check or 'Working with Children Check'

YOUR SUCCESS STARTS HERE.

the benefits of TAFE

FREE TAFE COURSES AT SWTAFE IN 2019

Free TAFE gives more people a chance to get the skills they need to land a job that's in demand.

From 1 January 2019, Free TAFE covers tuition fees for priority courses for students who are eligible for government-subsidised training.

FREE TAFE ELIGIBILITY

Any Australian citizen, Australian permanent resident or New Zealand citizen is eligible to do a Free TAFE for Priority Course if they meet some simple eligibility criteria.

If you don't meet the criteria you may qualify for an eligibility exemption. An exemption will enable you to receive a Free TAFE place in 2019.

Enquire now to find out if you qualify. Our customer service team would be happy to chat with you by phone 1300 648 911 or email learn@swtafe.edu.au

Please note: The Free TAFE for Priority Courses initiative will pay your tuition fees for only one course. Once you have enrolled in a tuition-free priority course, you cannot get a tuition-free place again, even if you do not finish your first tuition-free priority course.

FREE TAFE

The Free TAFE courses are found throughout this guide – just look for this symbol

TAFE STUDENTS CAN EARN MORE

If you have a certificate or diploma from TAFE, you could start your career with a full-time wage of **\$56,000** compared with **\$54,000** if you have a bachelor degree from university.

TAFE STUDENTS CAN ACCESS MORE JOBS

9 of the top 10 occupations predicted to have the most job growth in the next five years are in TAFE-trained jobs.

More than one-third of job vacancies in the construction, food production and automotive trades went unfilled in 2015-16.

TAFE STUDENTS CAN GET EMPLOYED SOONER

76.5 per cent* of SWTAFE students, compared to an average of **69 per cent** of university graduates were employed after training last year.

More than 90 per cent of trade apprentices have jobs after finishing training.

**2017 Student Outcomes Report NCVET*

TAFE STUDENTS CAN HAVE LESS DEBT

University graduates can have up to **4 times more debt** than TAFE graduates after finishing study.

Government subsidised places are now available for courses, reducing the cost of study by up to **80%**.

Plus we have a range of **FREE TAFE** courses in 2019.

TAFE STUDENTS ARE JOB READY

We work closely with employers and industry, to ensure the training provided responds to and is relevant to their needs – providing **real skills** that support industry growth.

Our Industry and business relationships enhance our ability to ensure **our training is responsive** to industry needs.

One of the biggest challenges that many companies face is the task of properly training new employees and old pros on new processes, equipment and technology. Partnering with TAFE, to inform and train future and existing staff ensures **graduates leave job ready** with great career prospects.

TAFE GRADUATES ARE READY TO GO

You can gain industry-specific skills at TAFE so **you are totally job-ready** when you graduate.

Courses at TAFE are designed to replicate actual work situations and are structured around what employers are looking for. Teachers have extensive industry experience and strong connections with those industries.

TAFE CAN ALSO TAKE YOU TO UNIVERSITY

You could use your TAFE qualifications to **gain credits for future study** at university – reducing the length of your university course, and saving money along the way. You can progress from a certificate to a diploma at TAFE, then to a bachelor degree at university.

Sources: Graduate Careers Australia, National Centre for Vocational Education Research (NCVER), Skilling Australia Foundation, McCrindle Research, Australian Federal Government.*

UP TO 80% OFF 2019 COURSES AT SWTAFE

We have government-funded places available to eligible students enrolling in 2019 courses.

The great news is that Victorian Government-funded training is across most of our courses and this pays a large portion of the cost of your training, saving you a bundle!

Agriculture + Horticulture

AGRICULTURE

Certificate III in Agriculture FREE TAFE AHC30116

LOCATION Colac campus & Glenormiston
DURATION Part-time, two years, one day
a week
START DATE Throughout the year

This qualification provides a general vocational outcome in agriculture. The qualification enables you to select a livestock production, cropping or livestock context as a job focus or, in the case of mixed farming enterprises, both cropping and livestock.

Certificate III in Agriculture FREE TAFE **(Dairy Production)** AHC30216

LOCATION Colac campus & Glenormiston
DURATION Part-time, two years, one day
a week
Start date: Throughout the year

This qualification provides you with the skills and knowledge to work in the dairy industry. This qualification equips you with a variety of agricultural skills pertaining to the dairy industry including animal nutrition, animal health and machinery operation.

Certificate IV in Agriculture FREE TAFE AHC40116

LOCATION Colac campus & Glenormiston
DURATION Part-time, one year, one day
a week
START DATE Throughout the year

The Certificate IV in Agriculture will allow you to develop skills and knowledge to become a specialist in the agriculture industry, possibly becoming a supervisor or team leader.

This course also covers the specifics of managing stock nutrition, breeding, health and welfare and supervision of staff and plant operation.

Diploma of Agriculture AHC50116

LOCATION Colac campus & Glenormiston
DURATION Part-time, two years, one day
a week
START DATE Throughout the year

Agriculture makes up 60 per cent of the regional economy of south west Victoria. The need for qualified staff is growing and SWTAFE graduates are in demand from farms to agricultural service providers. Students who complete this qualification will have valuable skills including:

- livestock and pasture management, breeding strategies, pest and disease control in crops,
- financial management and quality assurance.

Previous experience in agriculture is necessary and access to a commercial farm is preferable to support the learning at this level.

WOOL

Certificate IV in Wool Classing AHC41316

LOCATION Locations on demand
DURATION Full-time, 12 months, three hour
weekly night classes
START DATE Throughout the year

Do you want to be responsible for providing premium quality wool to the Australian market? The Certificate IV in Wool Classing will equip you with skills needed to manage all shearing shed operations or apply for job opportunities in the wool buying, marketing and production industries. As a SWTAFE wool graduate, you will be eligible to apply to the Australian Wool Exchange for registration as an Australian Wool Classer. You will be a specialist in grouping fleece according to length and thickness, quality, colour, strength and cleanliness.

Arts

VISUAL ARTS

Certificate III in Visual Arts: CUA31115

LOCATION Colac campus
DURATION Part-time, two years, one day a week
START DATE February

The Certificate III in Visual Arts equips you with a broad range of artistic skills in a supportive environment. This course can help you find your niche or simply broaden your horizons. Whether you want to be a professional artist or explore your creativity, this course covers a range of studio areas including: drawing, colour theory and textiles.

Diploma of Visual Arts CUA51115

LOCATION Colac campus
DURATION Part-time, three years, one day a week
START DATE February

This course is ideal for people with an interest in developing practical, conceptual and interpretive skills as well as exploring the use of personal imagery. Students at the diploma level will investigate themes and refine their work into a cohesive body of work which will be exhibited at the end of year exhibition. Graduating students of the diploma are eligible for the Peter Lucas Award. Winners of this award receive a free exhibition at the Warrnambool Art Gallery. Studio areas include drawing and textiles.

FREE TAFE

Free TAFE course in 2019, see page 3.

Health + Community Services

INDIVIDUAL SUPPORT

Certificate III in Individual Support FREE TAFE CHC33015

LOCATION Colac campus
DURATION Part-time, nine months, two days a week
START DATE February

The Certificate III in Individual Support (formerly Aged Care and Home and Community Care) is an entry-level qualification to work within the aged care, disability or home and community care sectors. This course gives you practical experience in providing person-centred support to people who may require it due to ageing, disability or illness. This course includes 120 hours of work placement.

COMMUNITY SERVICES

Certificate III in Community Services FREE TAFE CHC32015

LOCATION Colac campus
DURATION Part-time, nine months. Two days a week
START DATE February

This qualification provides an entry point to community services to work under supervision. This course offers an insight into the various areas of community services such as family support work, aged care, disability, mental health, drug and alcohol support. Graduates may find work in community service organisations, however the Certificate III in Community Services is intended as a pathway course to further qualifications.

DISABILITY

Certificate IV in Disability FREE TAFE CHC43115

LOCATION Colac campus
DURATION Part-time, one year, two days a week
START DATE February

This qualification reflects the role of workers in a range of community settings and clients' homes, who provide training and support in a manner that empowers people with disabilities to achieve greater levels of independence, self-reliance, community participation and wellbeing. Workers promote a person-centred approach, work without direct supervision and may be required to supervise and/or coordinate a small team. This course includes industry experience with 120 hours of mandatory work placement.

Introduction to the National Disability Insurance Scheme 22469VIC

LOCATION Colac campus
DURATION Part-time, six weeks, one day a week
START DATE Throughout the year

This introductory short course is for people new to the disability sector and provides a pathway to further qualifications. It will provide an overview to direct support work, the NDIS and working with an NDIS participant. This accredited unit may be utilised as an elective in several other community service qualifications.

Hospitality

Certificate III in Hospitality (workplace based) FREE TAFE SIT30616

LOCATION Workplace training, Portland and Colac campus
DURATION 12 months
START DATE May

This course provides workers in the hospitality industry with the training required to develop their practical skills and experience to undertake a range of front of house hospitality tasks. The course is delivered online, in the classroom and makes use of the students' workplace experience.

Tourism

Certificate III in Tourism (workplace based) FREE TAFE SIT30116

LOCATION Workplace, Colac campus
DURATION Full-time, one year.
START DATE February

This qualification develops the skills and knowledge of those who are working in the travel and tourism industry and for a range of employers such as travel agencies, tour wholesalers, tour operators, inbound tour operators, tourist attractions, visitor information centres and other tourism businesses. This course makes use of the student's work-place experience and is supported by online and some workshop delivery.

Job Seekers Programs

Youth Jobs Path-Employability Skills Training

FREE TO REGISTERED JOB SEEKERS

Block One: Build U

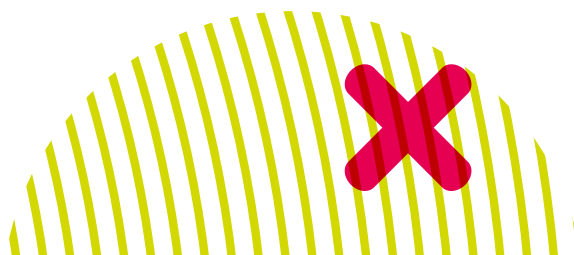
Block Two: Brand U

LOCATION Colac, Hamilton, Portland and Warrnambool campus
DURATION Full-time, three weeks (each block). Four days a week
START DATE Throughout the year

These two blocks of three-week programs will help young, registered job seekers aged 15-24 years to increase their employability skills and become job ready.

Build U will help you learn communication, teamwork, time management, problem solving, enterprise innovation and technology skills – all skills employers want.

In the **Brand U** block, you will learn advanced job hunting skills, interview skills, resume writing, harnessing social media platforms for employment purposes and cover letter skills. Industry awareness experiences will also be provided to help you explore which industry is right for you. On completion of these programs, you may enter an internship or gain paid work within an organisation.



VCAL Programs (2019 delivery)

At South West TAFE we offer a unique, individualised approach to Youth VCAL, that is innovative, supportive and engaging. Students will engage in integrated programs and have the opportunity to contribute to a pathway that reflects not only personal interests, but employment and industry needs in the local area.

Victorian Certificate of Applied Learning (Foundation)

VCALFND001 (VCAL)

LOCATION Colac campus
DURATION Full-time, 12 months, four days a week
START DATE Throughout the year

VCAL Foundation (Year 10 equivalent) is a hands-on learning program for young people looking for an alternative to mainstream schooling.

Through a supported environment with small class sizes, students engage in project based learning focused on both individual and group interests.

It also allows students to sample a range of careers across various local industries, to help determine their interests and strengths for their chosen career.

Victorian Certificate of Applied Learning (Intermediate)

VCALINT001 (VCAL)

LOCATION Colac campus
DURATION Full-time, 12 months, four days a week
START DATE Throughout the year

VCAL Intermediate (Year 11 equivalent) gives students a chance to experience training and qualification options that best suit their needs and interests. It is directed towards young people who want to learn in a supported, yet relaxed environment away from mainstream schooling.

VCAL provides practical experiences as well as allowing students to sample a range of careers across various local industries, helping determine their interests and strengths for their chosen career.

Victorian Certificate of Applied Learning (Senior)

VCALSEN001 (VCAL)

LOCATION Colac campus
DURATION Full-time, 12 months, four days a week
START DATE Throughout the year

VCAL Senior (Year 12 equivalent) gives students who want to achieve their senior school certificate the opportunity to choose the qualification options that best suit their needs and interests.

VCAL Senior provides students with hands-on practical experiences as well as skills in literacy and numeracy.

Students have the opportunity to be involved in community projects. It also allows students to sample a range of careers across various local industries, to help determine their interests and strengths for their chosen career.

Apprenticeships & Traineeships

Apprenticeships and traineeships are a great way to kick-start your career and gain a nationally-recognised qualification.

We train apprentices and trainees in:

- Agriculture, Conservation and Horticulture
- Early Childhood Education
- Racing and Equine
- Building, Construction and Trades
- Business
- Education Support
- Food and Hospitality
- Hair and Beauty
- Information Technology
- Health and Community Services
- Maritime
- Tourism

You can commence an apprenticeship or traineeship with us at any time. Many courses provide on the job training and assessments and some require block releases or workshops at a campus.



FREE TAFE

Free TAFE course in 2019, see page 3.

SHORT COURSES

at COLAC

Responsible Service of Alcohol

Cost: \$90

If you are seeking employment in a licensed venue or applying for a liquor licence in Victoria, a Victorian Responsible Service of Alcohol (RSA) certificate is essential.

This short course provides all the training required to obtain an RSA certificate from the Victorian Commission for Gambling & Liquor Regulation (VCGLR).

Provide Cardiopulmonary Resuscitation*

Cost: \$80

The delivery of this accredited unit provides the skills and knowledge required to perform cardiopulmonary resuscitation (CPR) in line with the Australian Resuscitation Council (ARC) guidelines and applies to anyone who may be required to provide CPR in a range of situations, including community and workplace settings. Pre-reading and knowledge tasks need to be completed prior to participating in the practical workshop.

Provide First Aid*

Cost: \$190

The delivery of this unit describes the skills and knowledge required to provide a first aid response to a casualty and applies to anyone who may be required to provide a first aid response in a range of situations, including community and workplace settings.

Provide an Emergency First Aid Response in an Education and Care Setting*

Cost: \$225

The delivery of this accredited unit provides the skills and knowledge for participants who are required to respond to a first aid emergency, including asthmatic and anaphylactic emergencies. The course applies to educators and support staff working within an education and care setting. This unit of competency may contribute towards approved first aid, asthma and anaphylaxis training under the Education and Care Services National Law, and the Education and Care Services National Regulations (2011).

Testing & Tagging of Portable Electrical Equipment*

Cost: \$315

In many workplaces, portable electrical appliances and equipment must be tested and inspected on a regular basis. Having the necessary skills to do this is essential in certain workplace roles. This short course provides hands-on training for non-electrical tradespeople, so they can maintain, test and tag portable electrical appliances used in the workplace.

Construction Induction Card*

Cost: \$195

If you work or are intending to work in the construction industry, occupational health and safety induction training is mandatory. This short course covers the skills and knowledge required to work safely in the construction industry. It is specifically designed to meet the requirements for registration and card issue by WorkSafe.

Operate and Maintain Chainsaws*

Cost: \$466

The safe handling and operation of hand-held chainsaws.

Learn the skills you'll need to safely prepare, operate and maintain hand-held chainsaws in a work environment and essential knowledge of OHS and duty of care requirements.

- OHS procedures
- Personal protective equipment
- Hazard identification
- Hazard control
- Safe use of chainsaws
- Shut down procedures
- Maintenance procedures
- Chain sharpening
- Worksite communication
- Environmental implications

AgVet Chemical Users Course*

Cost: \$485

Endorsed by AusChem, this course gives you the training that assures business owners and employers that you can work safely and responsibly and is designed to give you the knowledge to accurately interpret information written on chemical labels and the skills to manage all issues associated with the purchase, storage, handling, use and disposal of chemicals.

- Pests and pest control
- Understanding farm chemicals
- Selecting chemicals
- Reading the label
- Transporting and storing chemicals
- Decanting and mixing chemicals
- Applying chemicals
- Cleaning up and disposing of chemicals
- Emergency procedures for first aid
- Planning chemical use
- Hazard and risk assessment

AgVet Chemical Users Course Refresher

Cost: \$315

Refresh your skills to keep up with changing work practices.

Designed to bring you up-to-date with the changes that have occurred in AgVet chemical use since your original certification, this training covers the process of applying chemicals under supervision, using handheld or small powered equipment, as well as transporting, handling and storing chemicals safely.

- Change to labels
- Application equipment and calibration
- New legislation in place
- Records and vendors declarations
- Hazards and chemical use
- Personal protection
- Integrated pest management

*These courses include accredited training. For unit information please visit our website swtafe.edu.au/shortcourses

COLAC CAMPUS

89 Bromfield Street
COLAC VIC 3250

WARRNAMBOOL CAMPUS

197-205 Timor Street
WARRNAMBOOL VIC 3280

SHERWOOD PARK, WARRNAMBOOL

Princes Highway (Deakin University)
WARRNAMBOOL VIC 3280

HAMILTON CAMPUS

200 Ballarat Road
HAMILTON VIC 3300

PORTLAND CAMPUS

154 Hurd Street
PORTLAND VIC 3305

**Contact Us**

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TAFE 3120



This document is printed on Sovereign A2 – Silk an independently certified Carbon Neutral Paper. By choosing this paper South West TAFE has saved 5048kgs of Greenhouse gas.

DISCLAIMER: Every effort has been made to ensure details are correct and accurate, however South West TAFE reserves the right to change information with respect to course costs, timing and selection criteria without notice. Conduct of course is dependent on student numbers and sufficient funding.

Published December 2018. All information is correct at the time of printing; however courses may be affected by changes to the relevant training package.

