

Certificate II in Automotive Vocational Preparation

COURSE CODE	AUR20716
LOCATIONS	Warrnambool, Portland
STUDY MODE	Full-time, On Campus
Length	14 weeks
Commencement	March, July
Timetable	3 days per week

Course Overview

This section gives you an introduction to what you will be learning in this course, plus course outcomes, career opportunities, and student support.

Introduction

Wanting to gain some base-level mechanic skills you can build on? This course will allow you to test the waters to determine whether you are suited to being a mechanic.

Our pre-apprenticeship program will provide you with general knowledge, mechanical skills and hands-on workshop experience in basic automotive functions and vehicle systems. This is a great starting point to a career in any mechanic field. Knowledge of this nature is never wasted.

What will I Learn?

During this course will gain knowledge and experience in basic automotive industry procedures, mechanical skills and hands-on workshop experience.

You will learn to identify and inspect mechanical and electrical components and systems of light vehicles, heavy vehicles, outdoor power equipment, bicycles, marine craft and motorcycles. You will also cover the skills and knowledge required to perform minor maintenance and servicing of motor vehicles. The range of technical skills and knowledge is limited.

Course Outcomes and Career Opportunities

Upon completion of this course you will be able to gain an [automotive apprenticeship](#).

Pathways

This course provides a pathway to further study at South West TAFE. Credits in some units from the Certificate II in Automotive Vocational Preparation can be used towards an [automotive apprenticeship](#) in the [Certificate III in Light Vehicle Mechanical Technology](#).

Placement

There is no organised student work placement with this program, however students are encouraged to seek work placement to gain skills in the automotive industry.

Information Session

Why don't you come along to our next course info session to find out everything you need to start your learning journey? You can chat with our teachers, tour our facilities, learn more about the course, find out about the application process and get your questions answered by our course experts.

[Find the next info session near you](#)

Course Requirements

This section gives you an overview of entry requirements, course units and electives, skills recognition, and assessment criteria.

Course requirements

To be eligible for this qualification you must successfully complete 12 units: 7 core and 5 elective.

Units offered

Core Units

Unit Code	Unit Name	Unit Hours	Unit Consumables
AURAEA002	Follow environmental and sustainability best practice in an automotive workplace	25	\$0.00
AURFA003	Communicate effectively in an automotive workplace	20	\$0.00
AURFA004	Resolve routine problems in an automotive workplace	20	\$0.00
AURASA002	Follow safe working practices in an automotive workplace	20	\$5.00
AURETR003	Identify automotive electrical systems and components	25	\$0.00
AURLTA001	Identify automotive mechanical systems and components	25	\$0.00
AURTTK002	Use and maintain tools and equipment in an automotive workplace	20	\$5.00

Elective Units

Unit Code	Unit Name	Unit Hours	Unit Consumables
AURETK003	Operate electrical test equipment	40	\$0.00
AURETR006	Solder electrical wiring and circuits	20	\$0.00
AURTTA027	Carry out basic vehicle servicing operations	40	\$0.00
AURTTE007	Dismantle and assemble single cylinder four-stroke petrol engines	40	\$0.00
AURTTE008	Dismantle and assemble multi-cylinder four-stroke petrol engines	40	\$0.00

Assessment

This course involves accredited units. You will be required to complete assessment tasks to demonstrate your underpinning knowledge, skills and attributes to meet the course outcomes. A combination of written, oral and practical assessment strategies will be used in either a classroom, online or workplace environment.

Where units require demonstration of skills in a workplace environment, you will have the opportunity to do this either in your own workplace (where appropriate), through a practical placement, or by using one of the Institute's simulated workshops/classrooms. Detailed information about the types, conduct and dates of assessments will be provided in advance. You will also be provided with information about the opportunity for reassessment and appeal.

After applying

Once you have applied for your chosen course, you will receive a thank you email from South West TAFE with a few steps to help process your enrolment.

Complete a Pre-Training Review

You will receive an email to complete a Pre-Training Review online evaluation. This evaluation helps us tailor your training to suits your needs.

Create or provide a Unique Student Identifier (USI)

A USI is a nationally recognised reference number that provides an online record of your training qualifications gained in Australia.

[Create your USI](#)

Already have a USI but can't remember it? [Find your USI](#)

Skills recognition

If you have experience or prior qualifications, you may be eligible to apply for [recognition of prior learning](#) and gain credits. You will be asked to provide any relevant Statement of Attainment to support identified credits.

Fees

This section gives you an overview of course fees, subsidies, and how they can be paid.

Course Fees

Everyone has different circumstances that can affect what you pay and how much you pay. Your fees each year are made up of 2 different elements:

- Tuition fee
- Consumables/material fee

There are 3 different rates of tuition fees. Only one will apply to you depending on your eligibility and circumstances. The 3 categories include:

- [Government-subsidised](#)
- [Government-subsidised \(concession\)](#)
- Full fee

The fees listed below are indicative only and may be subject to change without notice and given individual circumstances. Your actual fees will be calculated based on your individual circumstances at the time of enrolment. Funding made available to eligible individuals by State and Commonwealth Governments. If funding is utilised, this may affect future opportunities to access additional funding in the future.

Student type	Indicative Course Fee
Government subsidised rate (if eligible)	\$1,260.00
Concession rate	\$255.00
Full fee rate (if not eligible for govt subsidy)	\$4,775.00

Fee type	Indicative Course Fee
----------	-----------------------

Maximum Consumable/Materials Fee

\$10.00

This is a Free TAFE course

From 1 January 2019, students who are eligible for Victorian government-subsidised training will not pay course tuition fees for the duration of their enrolment in this course.

[Find out more](#) or chat with our Customer Service team on [1300 648 911](tel:1300648911), or visit a [SWTAFE Campus](#).

Maximum Consumables/Materials Fees

You may be required to pay the cost of some goods or materials necessary for your course, eg: tools of the trade, uniform and books. The maximum consumables/materials fees are made up of course consumables, core unit consumables and the maximum elective units you will pay.

Final costs will be determined at enrolment and you will be informed of the fees associated with course consumables and resources via your Statement of Fees.

Booklist

Your course may require you to purchase additional materials or books. You can choose where to purchase these items from. You can download the booklist for this course here: <https://swtafe.edu.au/media/1809/aur20716-cert-ii-automotive-vocational-preparation.pdf>

Which fee applies to me?

Government-subsidised rate - *Skills First*

You could be eligible for a government-subsidised rate depending on your age, educational history, and citizenship or residency status. If you are eligible, the government will contribute to the cost of your training.

[Check your eligibility](#)

Skills First Exemptions

As a Victorian Government TAFE, South West TAFE is able to provide exemptions for prospective students. [Contact our Customer Service Team](#) to find out if you are eligible for an exemption.

Concession rate

If you are eligible for a Skills First government-subsidised place and hold a current healthcare or pension card, that you can provide at enrolment. You may be eligible for the concession rate.

[Find out more about concession rates](#)

Full fee rate

If you are not eligible for a Skills First government-subsidised place, exemption, concession or are enrolling in a course that isn't government-subsidised, you may be required to pay the full fee rate.

FIND OUT MORE ABOUT FEES AND ELIGIBILITY

How do I pay my fees?

Once we have processed your enrolment form, you will receive an email with your invoice.

You have [three options when organising your payment](#):

1. [Upfront payment](#) - can be made over the phone with EFTPOS
2. [Payment plan](#) - can be directly debited from your bank account, debited from your Centrelink payments or via a [VET Student Loan](#) (for diploma or advanced diploma courses only)
3. [Paid by employer, school or job network agency](#) - if your fees are being paid by your employer, school or job network agency, you will need to complete an Authority to Invoice form.

Payments will need to be arranged within five(5) business days of receiving the email containing your invoice.

We also offer a range of [scholarships](#) each year which you may be eligible to apply for to assist with course fees.

Next Steps

Ready to take the next step? Here you can make an enquiry, attend an information session or begin the application process.

Careers and Course Advice

Not sure which course is right for you? South West TAFE will help you find your way.

Our [Pathfinders Skills and Jobs Centre](#) is here to support you. Whether you're exploring career options, transitioning from school to the workforce or looking to study after school we're here to help you. Call, email or drop in.

Call 5564 8515 or email skillsandjobscentre@swtafe.edu.au

How to apply

There are [five simple steps to apply for a course](#) with us.

1. **Apply** - [complete a short online application form](#). Once this form is submitted we'll send you a thank you email.
2. **Get ready** - your thank-you email will contain links to a pre-training review, to a unique student identifier and to government-subsidised training eligibility.
3. **Chat with your teacher** - your teacher or course specialist will contact you about your Pre-Training Review outcomes and additional course information.
4. **Enrol** - after chatting with your teacher, you will receive an email with your enrolment form and a link to verify your identity.
5. **Sign** - once you've completed your enrolment, you will receive a declaration form to review and sign.

If need any assistance with applying, [contact our Customer Service team](#) on 1300 648 911 or [visit your nearest campus](#).

Student Support

As a SWTAFE student, you can access a variety of support services that will enhance your study experience and help you complete your studies successfully. For more information about any of these services, [visit our student page](#).